

2009/10 PROPOSED FEES & CHARGES

Service: Legal

Purpose of the Charge: To contribute to the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	11	11

Are concessions available? No

Link to the Council's Medium Tem Objectives: To be accountable and provide excellent value for money.
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Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Legal Fees for Property Transactions

Licence to Assign	245.00	260.00	6.1
Letter/Deed of Postponement	55.00	60.00	9.1
New Leases	350.00*	370.00*	5.7
Renewal of Lease	160.00	170.00	6.3
Section 106 Agreements-£110 per hour,	400.00**	420.00**	5.0

* With discretion for the Borough Solicitor to increase if time recorded costs exceed £370, at a rate of £130 per hour.

** With discretion for the Borough Solicitor to increase if time recorded costs exceed £420, at a rate of £130 per hour.

2009/10 PROPOSED FEES & CHARGES

Service: Electoral Registration

Purpose of the Charge: To Contribute to the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	2	3

Are concessions available? No

Link to the Council's Medium Tem Objectives: To be accountable and provide excellent value for money.
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Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Sale of Street Indexes	15.00	16.00	6.7
Request for a confirmation letter - fee (1 hour)	45.00	50.00	11.1
Certificate of current register	15.00	16.00	6.7

2009/10 PROPOSED FEES & CHARGES

Service: Registration of Births, Deaths and Marriages

Purpose of the Charge: To Contribute to the costs of the service		
	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	115	120

Are concessions available? No, but a variety of services provided at differing prices.

Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money.

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Marriage and Civil Partnership Ceremonies

Notice of Intent Fee for each person, for all Marriage and Civil Partnership Ceremonies #1	30.00	30.00	0.0
Licensing of premises as venues for marriages:-			
License (three years)	1,050.00	1,100.00	4.8
Attendance of Superintendent Registrar at approved premises:-			
Monday - Friday	250.00	265.00	6.0
Saturday	310.00	330.00	6.5
Sunday	360.00	380.00	5.6
Registrar attendance to Registered Building for Marriage (to a church where no Authorised Person is present) #1	47.00	47.00	0.0
Formation of Civil Partnerships in the Syrett Blue Room #1	40.00	40.00	0.0

#1 These are statutory charges that are determined nationally through legislation. There is currently no indication that they might alter during 2009/10.

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Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%
Marriage and Civil Partnership Ceremonies (Cont)			
Syrett Ceremonial Room Marriage & Civil Partnerships Bookings (<i>including room hire, Registrar's attendance and one original copy of certificate</i>):-			
Monday - Friday	85.00	90.00	5.9
Saturday	115.00	120.00	4.3
Saturday pm	210.00	220.00	4.8
Sunday / Bank Holidays	295.00	310.00	5.1
Attendance of Celebrant at other non-statutory ceremonies eg naming and reaffirmation of vows Monday - Sunday:-			
Syrett Ceremonial Room	114.89	123.48	7.5
Other Approved Premises	123.40	132.17	7.1

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Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%
Marriage and Civil Partnership Ceremonies (Cont)			
Certificates #1			
Full certificate of birth, death or marriage or if in current register	7.00 3.50	7.00 3.50	0.0 0.0
Short certificate of birth or if in current register	5.50 3.50	5.50 3.50	0.0 0.0
Civil Partnership certificates full or extract, at time of ceremony	3.50	3.50	0.0
or at any other time	7.00	7.00	0.0
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	£.p	£.p	%

Citizenship Ceremonies and Nationality Checking Service

<i>Nationality Checking Service</i>			
Single (adult) Application	38.30	40.87	6.7
Single (adult) Application - Saturdays	51.06	53.91	5.6
1 Adult and 1 Child	46.81	48.70	4.0
1 Adult and 1 Child - Saturdays	59.57	62.61	5.1
1 Adult and 2 Children	51.06	53.91	5.6
1 Adult and 2 Children - Saturdays	63.83	66.96	4.9
Joint Husband and wife	55.32	58.26	5.3
Joint Husband and wife - Saturdays	68.09	71.30	4.7
1 Adult and 3 Children	59.57	62.61	5.1
1 Adult and 3 Children - Saturdays	72.34	75.65	4.6
Husband, wife and up to 2 Children	68.09	71.30	4.7
Husband, wife and up to 2 Children - Saturdays	80.85	84.78	4.9
Additional children on parents application	12.77	26.09	104.3

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Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Citizenship Ceremonies and Nationality Checking Service (Cont)

Additional children on parents application - Saturdays	21.28	39.13	83.9
One or more children under 18 who apply seperately from their parents	12.77	13.91	8.9
One or more children under 18 who apply seperately from their parents - Saturdays	21.28	22.61	6.2
<i>Individual Citizenship Ceremonies</i>			
Monday - Friday (Syrett Blue Room)	45.00	50.00	11.1
Saturday (Syrett Ceremonial Room)	200.00	210.00	5.0

2009/10 PROPOSED FEES & CHARGES

Service: Democratic Services

Purpose of the Charge: To Contribute to the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	1	1

Are concessions available? Agendas are available online at no charge.

Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money.

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Council Publications

<u>Agendas/Minutes, etc</u>			
Council agenda – Charge per Annum (Based on 8 per Annum)	133.00	140.00	5.30
Executive Agenda – Charge per Annum (based on 11 per Annum)	200.00	210.00	5.00
Planning & Highways Committee (based on 12 per Annum)	200.00	210.00	5.00
Any other Committee or Sub Committee Agendas Charge per Annum (Based on 4 per annum)	90.00	100.00	11.1
Charge per single copy	22.00	23.50	6.8
Part extract (any Committee) including background papers - administration fee plus....	7.50	10.00	33.3
Photocopying Charges			
A4 B&W	0.20	0.20	0.00
A3 B&W	0.20	0.35	75.00
A4 Colour	0.20	0.65	225.00
A3 Colour	0.20	1.25	525.00

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Service: Democratic Services

Purpose of the Charge: To Contribute to the costs of the service		
	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	1	1

Are concessions available? Agendas are available online at no charge.
Link to the Council's Medium Tem Objectives: To be accountable and provide excellent value for money.

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

<u>Council Publications (Cont)</u>			
Planning Publications and other	As Necessary	As Necessary	-
Copies of Ordnance Survey Sheets for use in Planning	OS royalty charge plus standard copying fee		
<u>STANDARD OTHER CHARGES</u>			
These are chargeable in addition or as default to recover actual costs for services			
Invoice Charge	16.55	18.00	8.8
Hourly Rate	45.00	47.00	4.4
Minimum Charge	22.50	23.50	4.4

2009/10 PROPOSED FEES & CHARGES

Service: Education Transport

Purpose of the Charge: To contribute to the costs of the service where there is spare capacity on an existing route.

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	14	14

Are concessions available? No

Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money.

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Home to School Travel

Farepayer fees on existing routes #2			
Ranelagh School	265.00	265.00	0.0
All Hallows School	420.00	420.00	0.0
Blessed Hugh Faringdon School	420.00	420.00	0.0

#2 These fees are reviewed and set in accordance with the academic year. Therefore the fees will remain in force until September 2009 when they will be subject to change.

2009/10 PROPOSED FEES & CHARGES

Service: Bracknell Market

Purpose of the Charge: To contribute to the costs of the service		
	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	95	95

Are concessions available? Yes - External charity stalls are free of charge.

Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money.

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Charge per foot run - internal			
Non VAT registered stallholders	2.62	2.62	0.0
VAT registered stallholders	3.04	3.04	0.0
Charge per foot run - external			
Non VAT registered stallholders	2.35	2.35	0.0
VAT registered stallholders	2.71	2.71	0.0
Charity Stall	0.00	0.00	0.0

Charge per metre run - internal			
Non VAT registered stallholders	8.60	8.60	0.0
VAT registered stallholders	9.97	9.97	0.0
Charge per metre run - external			
Non VAT registered stallholders	7.71	7.71	0.0
VAT registered stallholders	8.89	8.89	0.0
Charity Stall	0.00	0.00	0.0

2009/10 PROPOSED FEES & CHARGES

Service: Print Unit

Purpose of the Charge: To recover costs

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	75	79

Are concessions available? No

Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money.

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

External Customer Printing	Quotation based on individual job requirements	Quotation based on individual job requirements	5%
Charge for individual print job			